



# WARRICK COUNTY 4-H CENTER BOARD



*...Building For the Future!*

**P.O. Box 806 • Boonville, Indiana 47601**

## RENTAL RATES -- WARRICK COUNTY 4-H CENTER

<u>BUILDING</u>	<u>COMMERCIAL</u>	<u>NONCOMMERCIAL</u>
Community (500 capacity) Daily Monday – Thursday	\$ 550.00	\$350.00
Community (500 capacity) Weekend Rental 6 p.m. Thursday – 9 a.m. Sunday	800.00	600.00
Exhibit Building Daily	250.00	200.00
Grandstand Arena (1 day)	500.00(+ \$200 lights)	500.00(+ \$200 lights)
Grandstand Arena (Weekend/3 days)	1,000.00(+ \$500 lights)	1,000.00(+ \$500 lights)
Animal Show Arena/Barn/Poultry/Rabbit Barn	125.00	100.00
Cattle Barn	200.00	125.00
Horse Barn & Horse Arena	300.00	200.00
Homemakers Building	200.00	200.00
Farm Bureau Building	100.00	100.00
Entire Grounds (with NO Buildings)	500.00	500.00
Grounds – Section 1 (Midway)	300.00	300.00
Grounds – Section 2 (South Lot)	300.00	300.00
Grounds – Section 3 (Lakeside)	250.00	250.00
Entire Grounds & All Buildings (1 day)	1,000.00(+ \$200 lights)	
Entire Grounds & All Buildings (Weekend/3 days)	2,500.00(+ \$500 lights)	
Entire Grounds & All Buildings (1 Week/7 days)	6,000.00(+ \$750 lights) (+ \$500 deposit)	

### SECURITY DEPOSIT

The security deposit of \$300 is due with completed lease form 20 days after scheduling event to reserve event date. Deposit minus damage deductions will be returned within 45 days of event.

Renters may enter the building to set up at 8:00 a.m. the day before event for an additional fee of \$200.00. All rates will be subject to Indiana Sales Tax. If tax exempt, lessee must submit General Sales Tax Exemption Certificate (Form ST-105) with completed lease form.

## RENTAL REQUIREMENTS

The lessee must furnish the 4-H Center with a Certificate of Insurance for (a minimum amount of \$1,000,000.00) liability coverage, 1 month prior to event. The Certificate of Insurance must cover the date(s) of the event and list Warrick County 4-H Clubs, Inc. and the Warrick County 4-H Center as an “**additionally insured**” party.

### A. Payment:

Full payment is to be made at least **twenty (20) days prior to the date of the event**. The completed lease form and deposit are to be received within **twenty (20) days after the scheduling of the date**. If not, the date will be cancelled, unless prior arrangements have been made. Deposit will be returned to the Lessee by the Treasurer within 45 days after the event if 4-H Center is found to be in order.

### B. Cancellation:

In case of cancellation the Warrick County Extension Office must be notified **60 days** in advance. Lessee will forfeit deposit if notification is not made, except for an act of God.

## RENTAL POLICIES

1. Lessee **MUST** set up, take down and properly store tables and chairs.
2. If grounds and buildings are rented for more than one day, negotiations **MUST** be made with the 4-H Center Board at a regular monthly meeting (which is the second Monday of every month) prior to rental.
3. Lessee is responsible for obtaining all permits (i.e. food, beverage, alcohol, entertainment, etc.) and must supply a copy to lessor, at least twenty (20) days prior to the date of the event.
4. If alcoholic beverages are served, lessee **must provide their own security**.  
**NOTE: Alcohol is not allowed at any 4-H event or activity.**
5. No smoking is allowed in any building (\$500 fine according to Warrick County Ordinance #1997-18).
6. Additional fees will be charged for damages or if other buildings are used without proper rental.
7. Event will be open for inspection before, during or after the event by a 4-H Center Board representative. If event is not as lease states, the event can and will be stopped or additional charges assessed.
8. **If renter’s key is lost, lessee MUST PAY to have locks changed on building.**

### Commercial (examples)

Any Auction or Sale

Businesses

Political

**Anytime when alcohol is present**

Organization charging admission

Trade Unions

### Non-Commercial (examples)

(Organizations must provide a Not-For-Profit ID & Tax No.)

Religious Organizations

Civic Organizations

Farmer's Organizations

Receptions (not serving alcohol)

Private parties (not serving alcohol)

## AMUSEMENT AND ENTERTAINMENT PERMIT

1. An Amusement and Entertainment permit is required by the Indiana Department of Homeland Security for all public entertainment events. These events may include, but are not limited to, bands, DJ's, rodeos, circus events, motor cross races, and political events with entertainment. Events that do not require permits are invitation-only wedding receptions, yard sales, gun shows, and auctions unless an entertainment event is hired.
2. Application for an Amusement and Entertainment Permit
  - a. A fee for the permit payable to the Department of Homeland Security is required with the application.
  - b. A copy of the floor plan of the facility is also required at the time of application, and can be found at the end of this document and posted on our web site [www.warrickcounty4hcenter.com](http://www.warrickcounty4hcenter.com).
  - c. You may apply on line at <http://www.in.gov/dhs/2795.htm> or download the application form and mail it with the fee and copy of the floor plan.
3. All questions regarding the permit should be directed to the Indiana Department of Homeland Security at <http://www.in.gov/dhs/2795.htm> or 317-232-3980.

# Warrick County 4-H Center Fairgrounds Layout and Building Floor Plans

Warrick County 4-H Center  
133 E Degonia Rd.  
Boonville, IN 47601

